

Company name: Aphrodite Beauty Room

Date of risk assessment: 14/06/2020

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by whom?	Actions by when?	Action Complete
<b>Inability to social distance</b>	Owners/Clients may become infected with COVID-19 through respiratory droplets from others.	<ul style="list-style-type: none"> <li>• Appointments are 1-1.</li> <li>• One member of staff per room.</li> </ul>	<ul style="list-style-type: none"> <li>• Mask &amp; Visor will be worn by staff and clients at all times</li> <li>• Bookings will be made in advance, no walk-ins.</li> <li>• Client must attend appointments alone where possible and bring only essential belongings (ideally none).</li> <li>• Hard surfaces and chairs will be disinfected before/after each client.</li> <li>• Extra time added to appointments for cleaning</li> <li>• 2M or 1M distance kept between staff/clients whenever possible</li> </ul>	Owner + Clients Owner+ Client  Client  Owner  Clients  Owner  Owner	Return Date	
<b>Infection</b>	Owner/Clients may become infected with COVID-19 through respiratory droplets and/or physical contact with contaminated surfaces or tools.	<ul style="list-style-type: none"> <li>• Staff/clients wash hands upon arrival.</li> <li>• Staff/clients hands and tools sanitized at the start of every appointment.</li> <li>• Tools and workstations appointment.</li> <li>• All staff have completed training in infection prevention and control.</li> </ul>	<ul style="list-style-type: none"> <li>• Hand sanitizing station will be available for clients and staff to use upon entering the salon.</li> <li>• Everyone reminded to avoid touching their face.</li> <li>• Regular cleaning checklists created and monitored.</li> <li>• Door handles and chair will be disinfected before/after each client.</li> <li>• Clients must bring only essential belongings (ideally none) they will not be allowed to touch personal belongings once they have washed their hands.</li> </ul>	Owner + Clients  Owner + clients  Staff  Staff  Clients	Return Date	

			<ul style="list-style-type: none"> <li>• PPE will be worn by staff (mask, visor and apron).</li> <li>• Mask will be compulsory for all clients and staff to wear.</li> <li>• Staff trained on how to put on and remove PPE correctly.</li> <li>• Clients/staff will not be able to enter the salon if themselves, their household or social bubble have covid-19 symptoms or have travelled abroad within the last 14 days.</li> </ul>	<p>Owner</p> <p>Owner + Clients</p> <p>Owner</p> <p>Owner + Clients</p>		
<b>Appointment Schedule</b>	Owner/Clients may become infected with COVID-19 through respiratory droplets from others in the salon	• Appointments are 1-1	<ul style="list-style-type: none"> <li>• Bookings must be made in advance, no walk-ins.</li> <li>• Extra time added to appointments to allow for cleaning and social distancing between clients.</li> </ul>	<p>Clients</p> <p>Owner</p>	Return Date	
<b>Written consultation form</b>	Clients may have COVID-19 and infect staff/other clients	• Clients are asked about their health, allergies and service requests.	• COVID-19 Specific symptoms questionnaire added to consultation form.	Owner	Return Date	
<b>Payment</b>	Owner/Clients may become infected with COVID-19 by touching cash		• Card payment only where possible.	Owner + Clients	Return Date	
<b>Uniform</b>	Owner could infect household members with COVID-19 if they come into contact with infected clothes		<ul style="list-style-type: none"> <li>• Aprons will be worn.</li> <li>• Clean uniform will be worn daily.</li> </ul>	<p>Owner</p> <p>Owner</p>	Return Date	
<b>Main Entrance Door</b>	Owners/Clients may become infected with COVID-19 through	• Door regularly disinfected.	• Hand sanitizing station available at front door for everyone to use upon entering.	Owner, Clients + Visitors	Return Date	

	physical contact.					
<b>Salon Door</b>	Owners/Clients may become infected with COVID-19 through physical contact.	• Door regularly disinfected.	• Door will be left open for clients.	Owner		
<b>Stair Railing</b>	Owners/Clients may become infected with COVID-19 through physical contact.	• Railing regularly disinfected.	• Railing will be disinfected before/after every client.	Owner		
<b>Treatment Room Door</b>	Owners/Clients may become infected with COVID-19 through physical contact.	• Door regularly disinfected.	• Door will be disinfected before/after every client.	Owner		
<b>Nail Room Door</b>	Owners/Clients may become infected with COVID-19 through physical contact.	• Door regularly disinfected.	• Door will be disinfected before/after every client.	Owner		
<b>Toilet Door</b>	Owners/Clients may become infected with COVID-19 through physical contact.	• Door regularly disinfected.	• Door will be disinfected before/after every client.	Owner		
<b>Clients Possessions</b>	Owners/Clients may become infected with COVID-19 through physical contact.		<ul style="list-style-type: none"> <li>• Clients will be asked to bring essential items only to their appointment (ideally none).</li> <li>• Clients will have no access to their possessions once they have washed their hands until the appointment has ended.</li> </ul>	Clients  Clients		
<b>Desks &amp;</b>	Owners/Clients may	• Desks and surfaces		Owner		



		discomfort/allergies.				
<b>Dust</b>	<p>Staff/Clients may get skin, eye or throat irritation.</p> <p>Staff/clients may become infected with COVID-19 through physical contact.</p>	<ul style="list-style-type: none"> <li>• Room is well ventilated.</li> <li>• Dust extractor used</li> <li>• Owner to check in regularly with clients for skin, eye or throat irritation.</li> <li>• Goggles and masks available to use.</li> </ul>		<p>Owner</p> <p>Owner</p> <p>Owner</p> <p>Owner</p>		