

| What are the hazards? | Who might be harmed and how? | What are you already doing? | What further action is necessary? | Action by whom? | Actions by when? | Action Complete |
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| Slips and trips | Staff and clients may be injured if they trip over objects or trailing wires, or slip on hair/spillages/wet floors. | <ul style="list-style-type: none"> • Salon kept tidy. • Cut hair swept up promptly. • Any water/products split cleaned up immediately. • Matting provided for use at shop entrance. • No trailing cables. • Wear appropriate shoes. | <ul style="list-style-type: none"> • To check routinely for spills, and to use paper towels/cloths to clean up, not a wet mop. • Check floor surface remains in good condition, when replacement needed consider flooring with better slip resistant properties | <p>Owner</p> <p>Owner</p> | | |
| Electricity | Staff could get electrical shocks or burns, and there is a fire hazard, from using wet or faulty electrical equipment | <ul style="list-style-type: none"> • Repair any damaged plugs or cable. • Know where the fuse box is and how to turn the electricity off in emergencies. • Electrical equipment stored and used away from water and only used with dry hands. • Electrical equipment bought only from reliable source. | <ul style="list-style-type: none"> • To do visual check of plugs, socket and cables every six months. • Ensure all electrical equipment stored away from water. • All shop electrics to be checked by an electrician every five years, water thermostats every year. | <p>Owner</p> <p>Owner</p> <p>Owner</p> | | |
| Blades and sharp instruments | Cuts and grazes to staff and clients. Possible blood | <ul style="list-style-type: none"> • All Sharp implements cleaned with sterilising liquid after each use. • Sterilising liquid | <ul style="list-style-type: none"> • Wear gloves if dealing with nicks or cuts. | <p>Owner</p> | | |

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| | transmission from one person; risk of blood-borne infection. | <p>changed daily an follow manufacturer's dilution instructions.</p> <ul style="list-style-type: none"> • Electrical equipment stored and used away from water and only used with dry hands. • First-aid box kept stocked. | | | | |
| Moving furniture, heavy lifting | May suffer musculoskeletal injuries. | <ul style="list-style-type: none"> • Know not to lift unless necessary and to test weights with foot before lifting. | | | | |
| Lone Working | Staff alone in the salon may suffer verbal or physical assault. | <ul style="list-style-type: none"> • Know to lock up when working alone. | | | | |
| Fire | If trapped in the salon or other areas, eg the nail room, staff and clients could suffer from smoke inhalation and burns. | <ul style="list-style-type: none"> • Fire risk assessment done and necessary action taken. | <ul style="list-style-type: none"> • No aerosols or flammable products will be displayed in the window. | Owner | | |
| Beauty Products and chemicals All products, eg acrylic liquid & powders, gel polish, acetone, lash lifting products, tinting products, wax, massage oil, Semi-permanent | Staff and clients may get eye or skin irritation. | <ul style="list-style-type: none"> • Check all follow instructions on manufacturer's information sheets. • Wear non-latex gloves when mixing and using product, and when washing up | <ul style="list-style-type: none"> • Buy eye baths in case of splashing incidents. • Always check with clients for discomfort. • No chemicals to be stored above eye level. | Owner Owner Owner | | |

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| lash products, cleaning chemicals (see below for specific additional precautions) | | <p>bowls.</p> <ul style="list-style-type: none"> • Well ventilated rooms. • Clients must be well-protected with single-use towels and blankets. | | | |
| Hydrogen peroxide (developer/neutraliser) | Staff and clients may get eye or skin irritation. | <ul style="list-style-type: none"> • Trained to use recommended concentrations, store away from light, heat and an airtight container. | <ul style="list-style-type: none"> • Patch test if client goes longer than 6 months without a treatment. | | |
| Tint | Staff and clients may get eye or skin irritation. | <ul style="list-style-type: none"> • Check with client for history of allergy, patch test 24/48 hours prior to first treatments. | <ul style="list-style-type: none"> • Patch test if client goes longer than 6 months without a treatment. | | |
| Lifting products | Staff and clients may get eye or skin irritation. | <ul style="list-style-type: none"> • Check with client for history of allergy, patch test 24/48 hours prior to first treatments. | <ul style="list-style-type: none"> • Patch test if client goes longer than 6 months without a treatment. | | |
| Lash Glue | Staff and clients may get eye or skin irritation. | <ul style="list-style-type: none"> • Check with client for history of allergy, patch test 24/48 hours prior to first treatments. | <ul style="list-style-type: none"> • Patch test if client goes longer than 6 months without a treatment. | | |
| Main Entrance Door | Staff and clients could possibly transmit viruses or bacteria through physical | <ul style="list-style-type: none"> • Door regularly disinfected. | | Owner, Clients + Visitors | |

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| | contact. | | | | | |
| Salon Door | Staff and clients could possibly transmit viruses or bacteria through physical contact. | • Door regularly disinfected. | | Owner | | |
| Stair Railing | Staff and clients could possibly transmit viruses or bacteria through physical contact. | • Railing regularly disinfected. | | Owner | | |
| Treatment Room Door | Staff and clients could possibly transmit viruses or bacteria through physical contact. | • Door regularly disinfected. | | Owner | | |
| Nail Room Door | Staff and clients could possibly transmit viruses or bacteria through physical contact. | • Door regularly disinfected. | | Owner | | |
| Toilet Door | Staff and clients could possibly transmit viruses or bacteria through physical contact. | • Door regularly disinfected. | | Owner | | |

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| Desks & Surfaces | Staff and clients could possibly transmit viruses or bacteria through physical contact. | <ul style="list-style-type: none"> • Desks and surfaces are disinfected before/after each client. | | Owner | | |
| Hand Hygiene | Staff and clients could possibly transmit viruses or bacteria through physical contact. | <ul style="list-style-type: none"> • Staff/Clients wash hands upon arrival. • Staff/Clients hands sanitized at the start of every appointment and at intervals where possible during appointment. | | Owner + Clients | | |
| Tools | Staff and clients could possibly transmit viruses or bacteria through physical contact. | <ul style="list-style-type: none"> • All tools are disinfected after each appointment. | | Owner | | |
| Dust | Staff/Clients may get skin, eye or throat irritation. | <ul style="list-style-type: none"> • Room is well ventilated. • Dust extractor used • Check in regularly with clients for skin, eye or throat irritation. • Goggles and masks available to use. | | Owner Owner Owner Owner | | |